



SYSTEMS AND SOLUTIONS FOR
THE PLASTERING INDUSTRY

001-Y09-SN

SAS (Europe) Limited

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Application Form

Please ensure this form is completed in black ink and is legible. If you wordprocess your form, the font size must be a minimum of 12 point. Please return to address indicated on the advertisement.

Vacancy title and team

Where did you see this vacancy?

Personal Details

Name

Contact address

Postcode

Daytime telephone no.

Date of Birth

How many children do you have? (please state age/s)

Male

Female

Marital Status: Married / Engaged / Partnered / Single / Divorced / Separated / Widowed

Current salary (including details of additional benefits, e.g., private healthcare)

Data Protection Act, 1998: SAS (Europe) Ltd will process information provided on this form for the purpose of personnel administration, including pay and pensions. It will only be disclosed outside the Group to organisations that are under contract to process data in these areas.

Declaration – I declare that the information I have given is, to the best of my knowledge, true and correct and may be stored and used in accordance with the Group’s recruitment and selection procedures. I understand that canvassing or giving false information will disqualify my application or, if discovered after appointment, may be grounds for dismissal.

Applicant’s signature

Date

SAS (Europe) Ltd is committed to being an Equal Opportunities employer.

The Group will not tolerate harassment or unfair discrimination on the grounds of sex, marital status, race, colour, nationality, ethnic or national origin, disability, age, religion or sexual orientation.

SAS (Europe) Ltd promotes and supports flexible working patterns to enable those working for us to balance home and work responsibilities, and we treat people fairly irrespective of their working arrangements.

General Health

Are you a smoker? **Yes/No**

Do you suffer from back problems? **Yes/No** If yes, please give details

Do you suffer from any form of heart/lung problems? **Yes/No** If yes, please give details

Do you suffer from regular headaches or migraines? **Yes/No** If yes, please give details

Do you need/wear glasses/contact lenses? **Yes/No** If yes, please indicate _____

Date of your last eye test: _____

Have you been referred to a hospital over the last twelve months? **Yes/No** If yes, please give details.

Any other medical problems (past or present)? **Yes/No** If yes, please give details.

Have you had any time off work over the past twelve months due to sickness? **Yes/No**

If yes, please give details, stating number of days involved.

Are you taking any medication at present? **Yes/No** If yes, please give details

Have you had any time off work in the last 12 months **other than for sickness or holiday**? **Yes/No**

If yes, please give details, stating number of days/hours involved.

Do we have your permission to contact your G.P with regards to your general health if you were considered for this position? **Yes/No**

Signed: _____

Do you have any learning disabilities or special needs i.e. dyslexia **yes/no** If yes, please indicate _____

Career Details – Begin with your current post (please continue on a separate sheet if required).

Dates (to/from)	Employer	Job title, role, key responsibilities and achievements

Education and Qualifications (Please give details of nationally recognised vocational and academic qualifications you have gained).

Institution	Qualification	Date(s)	Grade/Level

***Are you a Member of a Professional Organisation and/or Trade Union? Yes / No**

Organisation	Type of membership	Date joined

***Details of any Relevant Training to above (including any short courses)**

Are you a member of any of the following? Yes/ No If yes, please tick accordingly

- justice of the peace
- member of a local authority
- member of a police authority
- member of any statutory tribunal
- member of a relevant health body
- member of the managing or governing body of an educational establishment
- member of the governing body of a further or higher education corporation
- member of a school council or board in Scotland
- member of the General Teaching Councils for England and Wales
- member of the Environment Agency or the Scottish Environment Protection Agency
- in England and Wales, prison independent monitoring boards, and in Scotland, prison visiting committees
- member of Scottish Water or a Water Customer Consultation Panel

Personal Statement

In no more than 500 words, give relevant examples using the criteria in the job description, which will explain why you are suitable for this post. You should be aware that this section is the main short-listing tool.

Hobbies:

Equal Opportunities Monitoring

You do not have to complete this section, Although it will help us to monitor recruitment. The information provided here is retained by personnel and is not used in the selection process.

Name

Date of birth

Female

Male

Ethnic Background (Please tick the box that Describes your ethnic origin)

Asian or Asian British

Indian Pakistani Bangladeshi

Any other Asian background

Black or Black British

Caribbean African

Any other Black background

Chinese or other ethnic group

Chinese

Any other Please specify _____

White

British Irish

Any other white background _____

Disability

Do you consider yourself to have a disability under the terms of the Disability Discrimination Act?

Yes No

If you have a disability and meet the minimum requirements for the post, do you wish to claim an interview?

Yes No

The Disability Discrimination Act 1995 defines a disabled person as 'a person with a physical or mental impairment which has a substantial long term effect on day-to-day activities'. Please identify any access needs below.

- Please give details of any special facilities or practical arrangements we can make to help you throughout the recruitment process. For instance, we could organise a sign language interpreter, or large-print computer software. (Please contact our personnel team to discuss your requirements)
- Please also give details of any adjustments that may be required to the workplace or duties and any equipment that will help you to perform the role.

Additional Information (external candidates only)

The information provided here is not used in the selection process and will not be seen by the recruitment panel

Do you have permission to work permanently in the UK?	Yes	No	(If no, please attach details)
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Are you related to any employee of SAS (Europe) Ltd?	Yes	No	(If yes, please attach details)
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It is a condition of employment with the Group that staff cannot hold any office, remunerated post, profession or employment that could conflict with their duties without permission. Please give details of any activities you wish to continue if your application is successful.

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Criminal Convictions

Have you ever been convicted of an offence by a criminal court, other than a conviction which is spent by virtue of the Rehabilitation of Offenders Act 1974?	Yes	No	(If yes, please attach details)
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Do you hold a full valid driving licence?	Yes	No	(If no, please give dates/details of any endorsements)
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References- Please give details of two past employers, one of which must be your current or most recent employer. No appointment will be confirmed without references that are satisfactory to the Group.

Employer's Name
Company
Address
Postcode
Tel No
email

Employer's Name
Company
Address
Postcode
Tel No
email

References are normally taken up for short-listed candidates before the interview. Do you give your permission? Yes No

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Signed	Date
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Name (Please print)
